

**SCHOOL BOARD MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
December 15, 2016  
Ruby's Inn, 26 South Main Street, Bryce Canyon City, UT 84764

Board members present: President Ken Platt, Vice President Cheryl Cox, Melaney Draper, Mike Savage, and Myron Cottam.

Superintendent Tracy Davis and Business Administrator Patty Murphy were present.

Sannette Cottam, Steve Cox, and Artoise and Landon Platt were also present in the audience.

**BOARD MEETING**

**1. Open Meeting**

Ken Platt opened the meeting at 4:00 pm.

**2. Welcome**

Ken Platt extended a welcome to all who were present.

**Pledge of Allegiance**

Ken Platt led the pledge of allegiance.

**3. Consent Agenda Items**

**A. Approve November 2016 Financial Reports**

The November 2016 Financial Reports were reviewed.

**B. Approve School Board Meeting Minutes**

The November 2016 school board minutes were e-mailed for approval.

**C. Approve Hiring Recommendations**

BVHS – Chantel Henrie, Substitute Teacher

EHS – Jaycee Nez, Para Professional (Trust Lands)

PHS – Dean Sheffer, Substitute Teacher

**D. Letters of Resignation**

BVES – Janece Pollock, Secretary

**E. Letter of Recognition**

UHSAA recognized Coach Danny Yardley and his team for a state championship in 1A Boys Cross Country.

**F. Home School Affidavit**

No home school affidavits were submitted this month.

Mike Savage made a motion to accept the Consent Agenda pending background checks. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, Mike Savage, and Myron Cottam voted Aye. The motion passed 5-0.

#### **4. Public Comment**

None at this time.

#### **5. Business Administrator Report**

##### **A. FY16 PreK Financials**

The FY16 revenues and expenditures from the four Pre-Kindergarten programs were discussed.

##### **B. Child Nutrition Audit**

Patty Murphy reported the commendations from the Child Nutrition Program audit and the good work being done by the program director, Leniece Fischer. The Bryce Valley schools were audited and commendations were earned by kitchen staff Linda Larson, Rochelle Platt and Brian Clark. Program records are handled expertly on a daily basis by school secretaries Rita Twitchell and Janece Pollock.

#### **6. School Board Report**

##### **A. School Board Report**

Cheryl Cox attended the USBA Board of Directors meeting on December 2<sup>nd</sup>. She also attended the Legislative Meetings on December 7<sup>th</sup>. New board member training was very useful. Workshops will be available online. There will be a Master Boards session at the January Conference. President and vice president workshop is February 11<sup>th</sup>.

Myron Cottam – Nothing to report.

Melaney Draper - Attended the legislative regional meeting in St. George on December 7<sup>th</sup>.

Mike Savage – The Utah State Board of Education passed some changes to govern UHSAA and all other associations schools are a part of. UHSSA has been realigned for 2017. Garfield School District remains unchanged. Wayne and Milford schools have been moved out of our region.

Ken Platt – Nothing to report.

## **7. Superintendent's Report**

### **A. Update on Escalante Preschool**

District SpEd Director, Chris Kupfer, will oversee the preschool program for consistency and uniformity across the district.

### **B. New District Website**

Superintendent Davis discussed the new district website that Jason Eyre is developing. It will be easier to access and include more animation.

### **C. Digital Technology and Learning Grant**

A Digital Grant was completed by Jason Eyre. Superintendent Davis discussed the grant process that was a topic at the December 7th legislative meeting. Recently approved funds for 2017 were (\$44,120), 2018 (\$34,357) and 2019 (\$34,257). The funds will be used to replace apparatus and Kindles for K-2.

## **8. Board Discussion Items**

### **A. District Maintenance Employee Returns**

The district welcomed Damon Brinkerhoff back to work after an extended absence.

### **B. New Schools Discussion**

Superintendent Davis and Patty Murphy discussed preliminary plans for the new schools that will be constructed.

### **C. Board Elections and New Officers**

School board officers will be elected and new board member, J. Frank Houston, will be sworn in as a new board member in January at the board meeting.

### **D. Sick Bank Policy**

Patty Murphy presented the sick bank policy with revised recommendations from the Sick Bank Committee.

## **9. Board Action Items**

### **A. Truck Purchase**

The district recommends that the board approve the purchase of a maintenance truck.

Melaney Draper made a motion to approve \$22,000 to purchase a maintenance truck. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, Myron Cottam, and Mike Savage voted Yes. The motion passed 5-0.

**B. 2016 USBA Model Policy Updates**

USBA has provided a new policy manual based on law changes from this past legislature.

Mike Savage made a motion to accept the USBA Model Policy changes. Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, Myron Cottam, and Mike Savage voted Yes. The motion passed 5-0.

**C. Panguitch High Wrestling Trip Change**

The district recommends that the Duchesne wrestling event be changed to Manti.

Melaney Draper made a motion to change the Duchesne wrestling event to Manti. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, Myron Cottam, and Mike Savage voted Yes. The motion passed 5-0.

**D. Full Time Reading Specialist.**

The district recommends hiring a full-time reading position and necessary reading aides to meet the obligations of the K-3 Reading program.

Melaney Draper made a motion to hire a full-time certified Reading Specialist and necessary reading aides to meet the obligations of the K-3 Reading program. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, Myron Cottam, and Mike Savage voted Yes. The motion passed 5-0.

**10. Board Business**

**A. Set Next Month's Meeting**

The next board meeting is January 19, 2017 in Escalante at 4:00 p.m.

**B. Future Board Items**

Future board items were discussed.

**11. Public Comments**

No public comments at this time.

Melaney Draper was recognized for her dedicated service to the Garfield County School Board and presented a plaque in appreciation by Ken Platt.

**12. Executive Session**

- A. Discussion of the character, professional competence, or physical or mental health of an individual. Strategy session to discuss the purchase, exchange, or lease of real property. Strategy session to discuss collective bargaining.

Myron Cottam made a motion to go into an Executive Session for Discussion of the character, professional competence, or physical or mental health of an individual. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, Myron Cottam, and Mike Savage voted Yes. The motion passed 5-0.

Melaney Draper made a motion to come out of the Executive Session. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, Mike Savage and Myron Cottam voted Aye. The motion passed 5-0.

**11. Adjournment**

Mike Savage made a motion to adjourn the meeting. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, Myron Cottam, and Mike Savage voted Aye. The motion passed 5-0.

**NOTICE OF SPECIAL ACCOMMODATION  
DURING PUBLIC MEETINGS**

In compliance with the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and service) during this meeting should notify LyNese Miller at 676-8821 at least three days prior to the meeting.